



**GIEPA**  
Gambia Investment and Export Promotion Agency

## ANNEX VI

**EXPORT PROCESSING ZONE LICENCE application for**

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## **EPZ DEVELOPER & OPERATOR**

**Complete & Return Application To:**

The Chief Executive Officer  
Gambia Investment & Export Promotion Agency  
48 Kairaba Avenue  
P.O. Box 757  
Serrekunda, KSMD, The Gambia  
Email: [info@giepa.gm](mailto:info@giepa.gm)

Tel: (220)4377377

Fax: (220)4377379

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US\$4,000.00 (US Dollars Four Thousand) Application Fee is attached.

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Yes

No

**APPLICANT INFORMATION (PAGE 1)**

Registered Business Name:

Business Classification:

Sole Proprietorship    Partnership    Joint Venture    Limited Liability Company

Business Registered Address:

City:	Country:	
Tel:	Email Address:	
Fax:	Website Address:	

**REGISTERED COMPANY DETAILS**

Date of Incorporation:	Country of Incorporation:
Certificate of Incorporation Number:	
Tax Identification Number (TIN):	
TIN Registration Date:	
Business Registration or Business Registration Renewal Number:	

**SUMMARY OF BUSINESS ACTIVITIES**

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**SHAREHOLDER INFORMATION**

Number of Company Shareholders:  
Total Value of Shareholdings: **US\$**..... (or) **GMD**.....

Name of Shareholder	Nationality	Shareholding %:

**DIRECTORS, MANAGEMENT, & LEGAL REPRESENTATIVE INFORMATION (PAGE 2)**

Number of Company Directors:

Number of Management Team Members:

Name of Director	Nationality	Position in Company

Name of Manager	Nationality	Position in Company

Legal Representative	Nationality	Position in Company

**TECHNICAL, FINANCIAL & MANAGERIAL CAPABILITIES OF DEVELOPER**

Please outline below or submit supporting documentation

Technical Capabilities	Financial Capabilities

**MANAGERIAL CAPABILITIES**

**PREVIOUS EXPERIENCE & TRACK RECORD AS A DEVELOPER(PAGE 3)**

Please outline below or submit supporting documentation:

Indication of Developer Requirements:

<b>Total Area Required</b>	<b>Total Area to be Constructed</b>
<b>Location of Area Required</b>	<b>Distance to Port / Airport</b>

<b>Basic Services Needed</b>	<b>Current Availability of Basic Services Needed</b>
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**ENVIRONMENTAL CONSIDERATIONS**

WOULD THE DEVELOPMENT OF THE EPZ RESULT IN THE CREATION/PRODUCTION OF ENVIRONMENTAL WASTE?

Yes
  No

**If Yes:**

Have you obtained National Environmental Agency (NEA) Clearance Certificate

Yes
  No

**If No:**

By what date do you envisage getting your NEA Clearance:.....

**PROJECT CAPITAL EQUIPMENT (PAGE 4)**

Outline Below Major Capital Equipment Importation For Your Project:

Capital Equipment to be Imported	Condition of Equipment	Country of Origin	Cost of Equipment
1.	<input type="checkbox"/> New		<input type="checkbox"/> USD
2.	<input type="checkbox"/> Used		<input type="checkbox"/> EUR
3.	<input type="checkbox"/> Refurbished		<input type="checkbox"/> GBP
4.			
5.			

Outline any other necessary inputs for development of the EPZ:

**OTHER REQUIREMENTS**

Please attach the following with this application:

1. Physical Master Plan showing overall layout, water, electricity, telephone, security, Customs Office, and other basic services to be provided.

**Proposed Construction Schedule**

Please indicate proposed Construction Schedule (or attach):

**FINANCIAL PLAN (INCLUDING 5 YEAR PROJECTIONS THROUGH LEASING OR SALE ARRANGEMENTS)**

Please provide below your financial plan (or attach):

**REQUIRED SERVICES & FACILITIES**

**OUTLINE BELOW THE REQUIRED SERVICES & FACILITIES:**

<b>FACILITIES</b>	<b>SERVICES</b>		
1.	1.		
2.	2.		
3.	3.		
4.	4.		

**CAPITAL COST ESTIMATES (PAGE 5)**

What is the Actual Total Cost of the project:

Actual Total Project Cost:

**USD/EUR/GBP/CFA/.....**

Funding Type	Amount	Percentage
<b>Foreign Loans</b>	<input type="checkbox"/> USD <input type="checkbox"/> EUR <input type="checkbox"/> GBP	
<b>Local Loans</b>	<input type="checkbox"/> USD <input type="checkbox"/> EUR <input type="checkbox"/> GBP	
<b>Private Foreign Equity</b> (Shareholders Fund)	<input type="checkbox"/> USD <input type="checkbox"/> EUR <input type="checkbox"/> GBP	
<b>Private Local Equity</b> (Shareholders Fund)	<input type="checkbox"/> USD <input type="checkbox"/> EUR <input type="checkbox"/> GBP	
<b>Venture Capital</b>	<input type="checkbox"/> USD <input type="checkbox"/> EUR <input type="checkbox"/> GBP	

**DECLARATION**

We the undersigned, representing the interest of company....., here on this day of .....declare that to the best of our knowledge all the information furnished and contained in this application are true and accurate reflection of the business activity for which we seek approval for an Export Processing Zone License. We further undertake to indemnify The Gambia Investment and Export Promotion Agency and by extension The Gambia Government of any misrepresentation, omissions, and commissions should any legal entanglements result from the information so contained in this application form.

Names...../...../.....

Titles...../...../.....

Signature...../...../.....